

AccessData eDiscovery



AN AUTOMATED, IN-HOUSE SOLUTION
TO ADDRESS EVERYTHING FROM
LITIGATION HOLD TO PRODUCTION



AccessData[®]

A Pioneer in Digital Investigations Since 1987



Overcome your eDiscovery challenges with a single solution...

The Federal Rules of Civil Procedure and a slew of court rulings have clearly defined what is expected of organizations with regard to electronic discovery. Around the world, regulatory and litigation activities are making the need for a defensible, automated, scalable and cost effective solution impossible to ignore. The following advanced capabilities allow organizations to address electronic discovery in-house, from beginning to end, while mitigating risk and avoiding exorbitant service provider fees and costly court losses:

360-Degree Visibility into All Data across the Enterprise: Preview, search for, collect, process and produce data from laptops, desktops, shares, email servers, databases and structured data repositories.

Litigation and Regulatory Hold: Issue, track and manage holds, using AccessData eDiscovery's built-in, wizard-driven litigation hold capability.

Robust Processing and Culling: With the industry's most advanced and flexible ESI processing engine—based on the FTK forensic engine—AD eDiscovery can handle the largest and most complex data sets. It supports 400+ different file types, de-nesting, unicode, decryption, corrupted files and processing exception reports. AD eDiscovery also enables distributed processing to dramatically reduce processing, indexing and culling time.

Web-based Collaborative Analysis and Review: Every person with a role in the eDiscovery engagement can utilize the same solution to perform his or her tasks. With robust, easy-to-use searching, filtering, email threading and coding, data can be reviewed quickly and accurately.

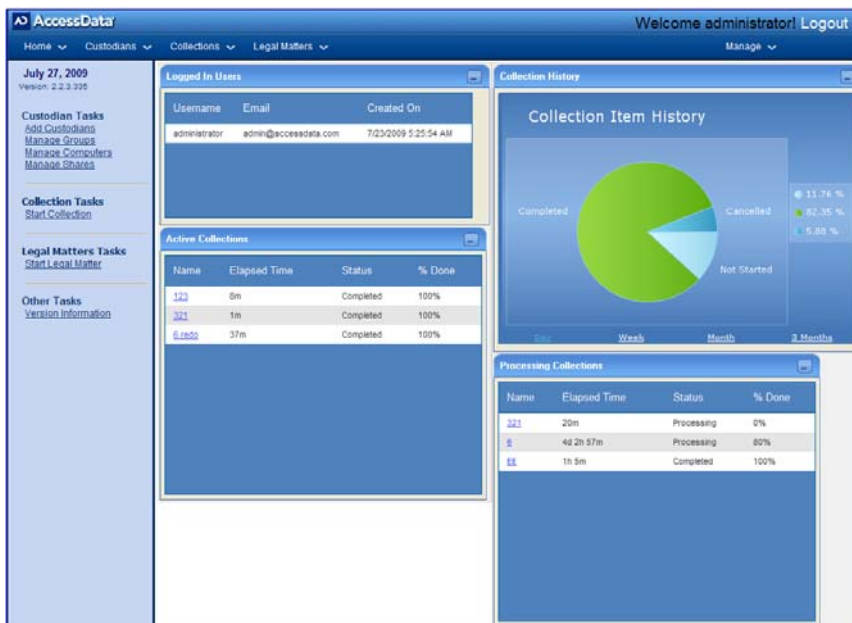
Detailed Reporting throughout the Entire Process: View in detail matter summaries, custodian history, processing stats, deduplication, search history, production reports and more.

Information Retention Enforcement: Automatically audit for files that are not in compliance with your information retention policies.

AccessData eDiscovery is a turnkey solution that walks you through every phase of the eDiscovery process. Using this technology, you can issue lit holds, then identify, collect, forensically preserve, process, deduplicate, review, and produce ESI for the purposes of eDiscovery. It is the only solution that enables you to search for and collect data from laptops, desktops, shares, email servers, databases and **more than 30 structured data repositories**, then review and produce without having to use multiple tools.

Additionally, AccessData eDiscovery enables large-scale early case assessment of the data universe prior to performing any collection or production.

AccessData eDiscovery empowers organizations to ensure compliance with the FRCP, preventing risk and costly court sanctions. However, despite this expansive functionality, AccessData eDiscovery is by far the easiest to use when compared to other solutions.



The intuitive eDiscovery dashboard enables matter, custodian and collection management with real-time status of operations.

Unsurpassed Return on Investment

- Massive cost and time savings with regard to human resources, processing, hosting, storage and attorney review.
- Reduce data for review by up to 70%.
- **AD customers have recuperated the cost of AD eDiscovery in as little as 45 days.**
- Investment in AD eDiscovery is usually recuperated with one large case or 4 average-sized cases.
- Over a period of 2 years, an organization can realize an ROI of up to 286%.

Address the entire eDiscovery lifecycle in a repeatable, defensible and automated manner, using a single solution.



Information Retention Enforcement

- Thoroughly audit for and identify electronically stored information (ESI) that falls outside your records retention policies.
- Flag non-compliant files and log their locations.

Identification / Early Case Assessment

- See what the results of a search will be before you actually begin to collect to more accurately assess exposure.
- Determine where potentially relevant data lives and categorize it by data type, volume and location.
- Enhanced early case assessment reports provide critical metrics to quickly understand the universe of potentially responsive ESI, allowing you to tune your criteria prior to collection.



Preservation & Collection

- Forensically collect from workstations, laptops, network shares, email servers, databases and 30+ structured data repositories, such as SharePoint, Enterprise Vault and Documentum.
- Collect only relevant data from shared resources or all custodian-created data, as you choose, using advanced searching and filtering options.
- Create native PSTs and NSF files from email servers.
- Perform incremental collections to only collect data that has changed from a previous collection.
- Reuse previously executed collections and associate them with multiple matters.



Processing / Deduplication

- Process data as you collect, while maintaining complete chain of custody.
- Distributed processing greatly reduces processing time.
- AD eDiscovery automatically identifies and categorizes data, including encrypted files.
- Deduplicate email and ESI across the matter or for a specific custodian.
- AD eDiscovery scales to handle massive data sets.



Analysis / First-Pass Review

- User friendly web interface with native file review allows for collaborative, first-pass review prior to production.
- Advanced search with hit highlighting in files, emails and attachments allows you to quickly find what you're looking for without having to read every single word.
- Cull data by leveraging sophisticated searching and rich filtering, by custodian, data source, document metadata and type.
- Email discussion threads display all related messages in chronological order.

Production

- Produce responsive-only documents and email in native format or an AD1 forensic archive, organized by custodian or as a single instance, with options to preserve the original folder structure.
- Generate load files for export to popular third-party review tools, including Concordance, EDRM XML, Summation, iCONNECT and Introspect.
- Detailed production reporting, such as transparent search reports, processing exception reports, and production and exclusion reports.
- Rolling production support enables batch production.

Sophisticated Searching with AccessData eDiscovery...

Perform targeted collections or take a pre-indexed approach, in which more advanced search methodologies are used on preserved custodian data to achieve effective early case assessment and to ensure the most accurate data set is produced.

Search options available in AD eDiscovery include the following:

- Boolean
- Proximity
- Stemming
- Related Words
- Phonic
- Wildcard
- Synonym
- Concept
- Fuzzy
 - slider dials sensitivity up or down

Relevancy ranking is based on automatic term weighting.

Search help panel facilitates search operations.

Combine search criteria to make your search as complex as you want it to be.

Solution Highlights:

- **Wizard-driven interface** walks you through each step in the process, from litigation hold to production.
- Anybody can work with the technology without having to pay for extensive training or prolonged onsite “support” engagements.
- **Matter Templates** allows you to define a set of required and optional fields that should be part of every matter.
- **Collection Templates** make it easy to ensure **consistency** across all your collections.
- **Centrally manage** your legal matters, collections and custodians with real-time status information.
- **Dynamic Locality** and **Smart Restart** means that, as custodians move around, collections are re-routed to optimal collection points, and the operation automatically restarts from wherever it left off. Any data that has been altered since the last attempt is collected.
- Achieve unsurpassed speed with **distributed processing**.
- Third-generation **web-based Silverlight review platform** delivers cutting-edge analytics and collaborative review of ESI.
- **Automatic data categorization and classification** per custodian or across the entire matter.
- **Tagging/Labeling Options** enable custom and bulk tagging with annotation pop-ups and 3-way (include/exclude/neutral) label filters to quickly toggle between coded and un-coded documents.
- **Express Export** enables automated collection, processing, culling and export with no user involvement, and AD eDiscovery will provide in-depth inclusion/exclusion reporting. Just set your defined criteria, and the system will automatically and seamlessly identify, collect, process, cull, export and generate reports for the entire operation without user intervention.
- **Detailed logging** and **extensive reporting** of all activity for chain of custody and auditing purposes.
- **Comprehensive reports** encompass custodian information and the status of all collections that have been created with regard to an entire legal matter.
 - Matter Summary, Matter Status, File Breakout and Processing Exception, Collection Summary, Deduplication and more.
- **Email discussion threads** show all related messages in chronological order, including replies, forwards and carbon copies, so you can see exactly who is involved in an issue and what they knew.
- Hit highlighting in files, emails and attachments allows you to quickly find what you’re looking for without having to read every single word. View **hit highlights in 400+ different data types**, in both natural and text view.
- **Reusable collections** allow you to associate a collection from one matter with another.

New Silverlight web review interface makes it easy for attorneys and others to securely review and comment on data regardless of their locations.

Position	Labels	Object Name	Extension	Path	Create Date	Last Access Date	Modify Date	Logical Size	File Type
1		Animated Gif.gif	gif	NS_04619949-3303-4042	6/7/2009 2:33:36 PM	6/7/2009 5:13:00 PM	6/7/2009 5:23:38 PM	43 KB	
2		Free NASA Exec..TXT	txt	NS_04619949-3303-4042	3/6/2009 3:07:28 PM	6/2/2009 5:13:21 PM	6/2/2009 12:38:30 PM	41 KB	
3		Forensic.toc	toc						
4		bp1.jpg	jpg						
5		HCO_1.doc	doc						
6		Forensic.mbx	mbx						
7		eDiscovery Test record2...	xlsx						
8		eDiscovery User Manual...	pdf						
9		ContentProcessor-1.5_00	psf						
10		email_addresses.txt	txt						
11		archive.pst	pst						
12		Argumentative Paper.doc	doc						
13		divine101wut.zip	zip						